

Blue Ridge Community and Technical College
Board of Governors Meeting
February 1, 2023, 11:30 am

Zoom Meeting ID: 820 1884 3689
Passcode: 481172

Blue Ridge Community and Technical College
13650 Apple Harvest Drive, Martinsburg, WV 25403

In attendance: Beth Brautigan, Dr. Peter Checkovich, Brad Close, Stephanie Harvey, Dr. Apryl McDonough, Heather McIntyre, Jim Rodgers, Dr. Bill Stubblefield, and Keith Unger.

Guests: Jenn Barrett-Smith, Chris Baer, Janet Branch, Lisha Burks-Stewart, Laura Busey, Michael Byers, Kevin Cappello, Anna Crawford, Zachary Crooms, Cindy Fritsch, Brett Gallagher, Anna Gavette, Morgan Gower, Kim Graves, Rachel LeGore, Shannon Hicks, Cynthia Hull-Miller, Dr. Craig Miller, Kim Moss, Beth Jones, Megan Michael, Page Moore, Anne Myers, Kay Ogilvie, Jenny O'Neal, Dr. Ann Shipway, Kristy Scarlata, Leslie See, John Unger, Lacey Walp, Vicky Wiles, Sherri Williams, and Zach Wright.

Call to order: Stephanie Harvey, Chair, called the February 2023 meeting to order at 11:31 a.m.

Approval of the December 2022 Meeting Minutes: Jim Rodgers made a motion to approve the minutes from the December 2022 Board meeting; Brad Close seconded, and the motion passed unanimously.

President's Report: President Checkovich introduced John Unger and Shannon Hicks. Ms. Hicks is a Blue Ridge CTC degree-seeking student who also completed the Recovery Coach Program. Mr. Unger explained that Ms. Hicks is an asset in the community, volunteering over 616 hours to assist others with recovery. Recently, Ms. Hicks was recognized at a national level when she was invited to speak at the White House about the removal of the X-waiver, which was previously required of healthcare providers treating addiction.

Along with being a Blue Ridge CTC degree-seeking student, Ms. Hicks is a participant in the Ascend program. Ms. Hicks will graduate with an Associate's Degree in Human Services in December 2023. Her educational goal is to earn a Master's degree in Social Work. Both Lisha Burks-Stewart, Ascend Director, and Challice LaRose, Human Services Program Coordinator, spoke highly of Ms. Hicks and thanked her for her service in the community.

President Checkovich introduced Janet Branch, Dean of IT and Mathematics. Ms. Branch spoke about the *Cyber Skills for All* grant that the IT department was awarded from Microsoft, in partnership with the American Association of Community Colleges (AACC). The purpose of the grant is to elevate the cyber security program, with a focus on people in under-served communities, resulting in an increase in cyber security professionals. Blue Ridge CTC was one of 14 colleges chosen nationwide.

President Checkovich introduced Morgan Gower, Human Resources Director, who spoke about the College's Diversity Equity and Inclusion (DEI) Committee. The College hosted the semi-annual DEI week January 23 – January 27, 2023. Ms. Gower provided an overview of the activities, which included a world map of the home towns of employees and speakers focusing on diversity.

Workforce and Engineering Technologies Report: Dr. Ann Shipway, Vice-president of Workforce and Engineering Technologies, spoke about the upcoming visit with the Higher Learning Commission (HLC). An evaluator from the HLC will visit two of the College's off-site locations, Hollywood Casino at Charles Town Races and the Technology Center. The visit is scheduled for March 28, 2023 and March 29, 2023. During the visit, all degrees that can be completed at either Hollywood Casino at Charles Town Races or the Technology Center will be evaluated.

Finance Report: Dr. Craig Miller, Chief Financial and Administrative Officer, and Ms. Kristy Scarlata, Comptroller, reviewed the financial statements for the second quarter of fiscal year 2023. Comparison data from the second quarter of fiscal year 2022 were included in the report.

Enrollment Report: Ms. Leslie See, Vice-president of Enrollment Management, reported that spring 2023 enrollment is at 2,658 students, which is close to the spring 2022 degree-seeking enrollment number. Special enrollments continue to be entered, so this number will increase. FTE remains strong, above what it was in spring 2022, and new student enrollment continues to increase.

Adjournment:

Jim Rodgers made a motion to adjourn the meeting at 12:34 p.m.; Dr. Bill Stubblefield seconded, and the motion passed unanimously.

Respectfully Submitted,

Megan Michael, Liaison to the Board of Governors and Recording Secretary