

# Blue Ridge Community and Technical College

## BOARD OF GOVERNORS

### AGENDA

*Wednesday, February 4, 2026, 12:00 p.m.*

*Blue Ridge Community and Technical College Technical Center – Room 3300  
13650 Apple Harvest Drive, Martinsburg, WV 25403*

Zoom Meeting Link:

<https://brctc.zoom.us/j/86805535554?pwd=SCcK69HyUk4Ksfe4P3Fe1PuErtSSA.1>

Meeting ID: 868 0553 5554

Passcode: 388746

1. Call to Order	Ms. Heather McIntyre
2. Approval of the December 2025 Meeting Minutes	Ms. Heather McIntyre
3. President's Report	Dr. Peter Checkovich
4. Workforce Report	Dr. Ann Shipway and Ms. Cindi Hull-Miller
5. Policy Review	Ms. Leslie See
a. Rule 17.1: Record Retention	
6. Enrollment Report	Ms. Leslie See
7. Finance Report	Dr. Craig Miller and Ms. Kristy Scarlata, CPA
8. Adjournment	Ms. Heather McIntyre

2025 - 2026 Meeting Schedule:

April 1, 2026

May 6, 2026

June 3, 2026