

Blue Ridge Community and Technical College
Board of Governors Meeting
August 6, 2025, 12:00 pm

Blue Ridge Community and Technical College Technology Center
13650 Apple Harvest Drive, Martinsburg, WV 25403

Zoom Meeting ID: 868 0553 5554; Passcode: 388746

In attendance: Dr. Peter Checkovich, Malin Cloud, Stephanie Harvey, Rebecca Lewis, Heather McIntyre, Shauna Seering, Dr. Bill Stubblefield, and Keith Unger.

Absent: Brad Close and Jim Rodgers

Guests: Amanda Alford, Vickie Barney, Sarah Beard, Janet Branch, Lisha Burks-Stewart, Laura Busey, Amber Butcher, Kevin Cappello, Miriam Conroy, Zach Crooms, Anna Crawford, Diana Crouse, Michael Elshleman, Adam Emmons, Brett Gallagher, Anna Gavette, Sky Grant, Joel Heslop, Olivia Loy, Dr. Chrystal McDonald, Megan Michael, Cynthia Hull-Miller, Dr. Craig Miller, Aspen Monsma, Anne Myers, Taylor Reneau, William Rogers, Kristy Scarlata, Jaime Schmidt, Leslie See, Dr. Ann Shipway, Dr. John Unger, Lacey Walp, Andrew Walters, Sheri Williams, and Liz Wollaston.

Call to order: Heather McIntyre, Chair, called the August 2025 meeting to order at 12:05 p.m.

August 2025 Meeting Minutes: Stephanie Harvey motioned to approve the minutes from the May 2025 Board meeting; Dr. Bill Stubblefield seconded, and the motion passed unanimously.

President's Report: President Checkovich began his report with the introductions of the new student representative, Malin Cloud, and the new staff representative, Shauna Seering, Registrar.

President Checkovich then presented the *In the Media* report, highlighting an EMS partnership with Valley Health and the college credit awarded to students who complete the Tourism modules.

Amendment of Rule 11.1: Board of Governors Meetings: Pursuant to changes to W.Va. Code §§ 6-9A-3; 18B-1-6(c)(3), the College updated *Rule 11.1 - Board of Governors Meetings - Organization and Operations of the Board of Governors* to incorporate the changes listed below.

1. Faculty, staff, and student representatives now serve as non-voting, advisory members;
2. Term limits for constituent representatives have been reduced;
3. The definition of a quorum has been revised to one more than half of the voting members.

The Board reviewed amended Rule 11.1 and unanimously approved the updates, which align with the changes in the West Virginia State Code, effective August 6, 2025.

Workforce and Engineering Technologies Report: Dr. Ann Shipway briefed the board on the Tourism project. About 1,200 participants are involved. The College received extra funding due to the program's success. The College is now creating an online library of training videos that showcase culinary master skills.

Dr. Shipway continued her report with an overview of ongoing facilities projects and a review of the College's facilities history.

Dr. Shipway concluded her report with a review of the College's ten-year Facilities Master Plan, which is mandated by the state. The current plan covers 2015–2025, and an updated plan for 2025–2035 must be submitted to the state. The College has hired ZMM Architects for the project. Dr. Shipway plans to present a draft at the next meeting.

Enrollment Report: Ms. Leslie See presented the enrollment data for the fall 2025 semester, which includes 1378 degree-seeking students. The degree-seeking enrollment for the fall 2024 semester was 1347 at the beginning of August 2024. Ms. See continued her report with a review of the enrollment by department.

Ms. See introduced Anna Crawford, the Financial Aid Director, who provided updates on Title IV financial aid due to changes in Federal law. Adjustments to the PELL program include the addition of workforce PELL for short-term training programs, for which the College should be eligible to participate. There were no changes to PELL eligibility.

Changes to federal student loans include stricter limits and proration during the final year of attendance. Student loans will also be prorated for part-time students. Repayment options will be simplified into two choices: standard and income-based. This legislation is currently under a 30-day comment period, and additional changes may occur.

Adjournment: Keith Unger motioned to adjourn the meeting at 1:15 pm; Stephanie Harvey seconded, and the motion passed unanimously.

Megan Scott, Liaison to the Board of Governors and Recording Secretary